

SPECIAL CITY COUNCIL MEETING
JANUARY 8, 2004

PRESENT

Gayle Bunker
Robert Banks
Wesley Bloomfield
Margaret Dutson
Glen Swalberg

Mayor
Council Member
Council Member
Council Member
Council Member

ABSENT

Bruce Curtis
Alan Riding

Council Member
Public Works Director

ALSO PRESENT

Richard Waddingham
Ken Clark
Judy Sabey
Gregory Schafer
Bill Keel
Andy Thompson
Rendon Hughes
Kaydon Hughes
Brent Berkley
Dean Anderson
Kyle Anderson
Kody Smith

City Attorney
Asst. Public Works Director
City Treasurer
City Recorder
Planning & Zoning Commission Member
City Resident
Scout Parent
Scout
Former Planning & Zoning Chairman
Scout Parent
Scout
Scout

Mayor Bunker called the meeting to order at 7:03 p.m. He stated that notice of the meeting time, place and agenda had been posted at the City Building and had been provided to the Millard County Chronicle/Progress and to each member of the City Council, at least two days prior to the meeting. City Recorder Gregory Schafer acted as secretary.

Mayor Bunker welcomed new Council Member Robert Banks.

Mayor Bunker offered an invocation, following which he led those in attendance in the Pledge of Allegiance.

MINUTES

The proposed minutes of a Special City Council Meeting held November 10, 2003 were presented

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for consideration and approval. Following review, Council Member Wesley Bloomfield MOVED to approve the minutes of the Special City Council Meeting held November 10, 2003, as presented. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of a Special City Council Meeting held December 4, 2003 were presented for consideration and approval. Council Member Margaret Dutson noted a misspelled word on Page 5, Line 7. Following review, Council Member Glen Swalberg MOVED to approve the minutes of the Special City Council Meeting held December 4, 2003, as corrected. The motion was SECONDED by Council Member Margaret Dutson. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, a copy of which had been given to them two days prior to the meeting. Following review, Council Member Glen Swalberg MOVED to approve the accounts payable, dated January 8, 2004, in the amount of \$125,587.25. The motion was SECONDED by Council Member Robert Banks. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

UNFINISHED BUSINESS

There were no items of unfinished business on the agenda.

NEW BUSINESS

MAYOR GAYLE BUNKER: RECOGNITION FOR SERVICE OF BRENT BERKLEY ON PLANNING & ZONING COMMISSION

Mayor Bunker asked Brent Berkley, former Chairman of the Planning & Zoning Commission, to come forward. Mayor Bunker presented Mr. Berkley with a plaque recognizing his service on the Planning & Zoning Commission and thanked him for the time and effort he gave to his appointment.

MAYOR GAYLE BUNKER: APPOINTMENT OF CHAIRMAN AND MEMBERS OF PLANNING & ZONING COMMISSION

Mayor Bunker requested approval of the Council to appoint Vance Bishop as Chairman of the Planning & Zoning Commission and Dale Roper as a member of the Planning & Zoning Commission to complete the term of Brent Berkley, which expires February, 2006, and to re-appoint Joe Young as a member of the Planning & Zoning Commission for an additional four year term.

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Council Member Wesley Bloomfield MOVED to appoint Vance Bishop as Chairman of the Planning & Zoning Commission, Dale Roper as a Member of the Planning & Zoning Commission, to complete the term of Brent Berkley, which expires February, 2006, and to re-appoint Joe Young as a member of the Planning & Zoning Commission for an additional four year term. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR GAYLE BUNKER: AMEND CITY COUNCIL MEETING SCHEDULE

Mayor Bunker noted that last year the Council had amended their meeting schedule to the first and third Thursdays of each month and had agreed to try the schedule for one year then evaluate the results. The year has now ended and Mayor Bunker asked whether Council Members are satisfied with the schedule or if they would like to amend it again and go back to meeting on Monday evenings.

Council Members discussed the meeting schedule and conflicts which do now or may arise in the future.

Council Member Margaret Dutson MOVED to continue with the current Council meeting schedule; i.e., meeting on the first and third Thursday of each month. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR GAYLE BUNKER: CITY COUNCIL ASSIGNMENTS FOR 2004

Mayor Bunker stated that he will not make Council assignments at this time but requested that Council Members turn in the papers which he distributed to them asking for their input on areas of responsibility on which they would like to have oversight.

Council Member Wesley Bloomfield MOVED to table further discussion of this matter until the next meeting of the City Council. The motion was SECONDED by Council Member Margaret Dutson. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR GAYLE BUNKER: PROPOSED AMENDMENT TO THE DELTA CITY SUBDIVISION ORDINANCE AND CONSTRUCTION STANDARDS TO ALLOW WAIVER OF CURB, GUTTER AND SIDEWALK REQUIREMENTS, IN CERTAIN CIRCUMSTANCES, IN RURAL RESIDENTIAL ZONES

Council Member Wesley Bloomfield MOVED to table further discussion of this matter and that the comments received at the public hearing held prior to this meeting be studied prior to making a decision on this proposed amendment. The motion was SECONDED by Council Member Robert Banks. Mayor Bunker asked if there were any comments or questions regarding the motion. There

being none, he called for a vote. The motion passed unanimously.

MAYOR GAYLE BUNKER: MILLARD COUNTY TOURISM SIGNS

Mayor Bunker reported that he had attended several meetings with the County Commission and other individuals regarding tourism and the fact that there are no blue highway signs along Main Street showing tourists where they can get information about the area. City Recorder Gregory Schafer has discussed the matter with the Chamber of Commerce, who has assured him that if Delta City would purchase the signs, the Chamber of Commerce would do the work involving obtaining permission from the Utah Department of Transportation to erect the signs.

Council Member Wesley Bloomfield MOVED to proceed with purchase of highway signs indicating that tourist information is available at the Chamber of Commerce. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

CITY RECORDER GREGORY SCHAFFER: ASSET CAPITALIZATION THRESHOLD

City Recorder Gregory Schafer reported that new regulations require that financial statements include only those assets which value over a certain threshold amount and that each entity determine what their threshold amount will be. The recommendation is that the threshold be set at approximately \$5,000, which is the amount being used by many other Utah communities.

Council Member Wesley Bloomfield MOVED to authorize Mayor Bunker to sign a policy setting the Delta City Asset Capitalization Threshold at \$5,000. The motion was SECONDED by Council Member Robert Banks. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

ASSISTANT PUBLIC WORKS DIRECTOR KEN CLARK: UPDATE ON PUBLIC WORKS PROJECTS

Assistant Public Works Director Ken Clark reported that, since the Christmas holiday, there have not been a lot of public works projects. Most of the public works employees have been working on the new shop, which is now in use.

Currently, employees are removing Christmas decorations from Main Street and the City Park, which will be completed in two or three days.

There was a major water leak on Lyman Row today, on which public works employees spent most of the afternoon working. A service line broke between the meter and the City water main, flooding a basement. The house is unoccupied and the owners are attempting to sell it.

Asst. Public Works Director Clark reported that the furnace went out in the City Park restroom which resulted in the water lines being frozen. The lines and the furnace have been repaired and nothing

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else was damaged.

The airport project is being delayed by difficulty in obtaining parts. Parts were delivered to the electrician yesterday, but they were the wrong parts so the runway is still without lights.

Asst. Public Works Director Clark told the Council that we now have a local Red Cross Disaster Assistance Team (DAT) in Delta, consisting of seven individuals, namely, Ken Clark, Karen Johnson, Rayette Jones, Terri Jones, Dick Jones, Connie Best and Justin Best. On Friday, December 26th, the Red Cross team was requested to open a Red Cross shelter in Fillmore at the armory building. The team left Delta at 9:00 p.m. and drove through a blinding snow storm in order to open the shelter at the armory for travelers who were unable to find shelter. The roads were snow packed, it was snowing very hard and all of the motel rooms were full. There were forty two people who came into the shelter. They were all extremely glad to find someplace warm and dry to stop and rest. The Red Cross Mountain Valley Chapter Emergency Services Director, Randy Frank, drove down from Provo with five of his workers. They arrived at about midnight with cots, blankets and comfort kits (toothbrush, comb, etc.), oranges, drinks, and snacks. In the morning, a hot breakfast was served to everyone before they resumed their trip. All of those in the shelter had been driving for eight hours or more on snow packed roads and needed a break. They were extremely grateful for the service provided and for people who would provide that service.

Asst. Public Works Director Clark told the Council that the Red Cross is going to provide a trailer in Delta which will be stocked with cots, blankets, comfort kits, etc. to be used in emergency situations to set up a shelter for 100 people. When attempting to open the shelter in Fillmore, there were no cots and blankets available. This trailer will supply those items necessary to set up and open a shelter without assistance from outside the area. In opening the shelter in Fillmore, Rayette Jones called the manager of the Deseret Industries store at 9:00 p.m. to have them open the store so she could pick up blankets and pillows to be used at the shelter. She filled her pickup with blankets and pillows before traveling to Fillmore. Ken Clark picked up the blankets obtained by the C.E.R.T. team to use at the shelter.

Asst. Public Works Director Clark reminded Council Members that C.E.R.T. classes are beginning this evening, at the Posse building, and urged every Council Member to participate in the classes. He stated that there is very good information contained in the classes and told Council Members that they would be well served by going through the course whether they were interested in becoming C.E.R.T. team members or not.

Asst. Public Works Director Clark told Council Members that, in opening the shelter in Fillmore, it became apparent that both the Red Cross Disaster Assistance Team and the C.E.R.T. program need someplace to store supplies and equipment to be used when a disaster occurs. In addition, the supplies and equipment need to be easily transferred to the area where they are needed. Asst. Public Works Director Clark stated that Delta City is currently storing the supplies but they are not easily accessible because they are stored at the City Shop. In order to access the supplies, a Public Works employee must be contacted to come unlock the storage area. It is proposed that a small enclosed utility trailer be purchased for storing blankets, pillows, etc. to be used in small emergency situations

where the Red Cross is not called out. The trailer would provide easy access and mobility to transport the stored items to where they are needed. A 7' x 14' enclosed utility trailer could be purchased for approximately \$3,000. Mayor Bunker noted that this is not a formal request for purchase at this time but something for Council Members to think about for a future discussion.

Council Member Dutson asked about using the Fire Department siren for emergency notification purposes. Asst. Public Works Director Clark reported that the Fire Department is in the process of putting the fire siren back into use and it will be used for emergency notification purposes. The new siren can be programmed to make different sounds for different emergency alerts.

Asst. Public Works Director Clark advised the Council that the Delta City Emergency Operations Plan is very close to being ready for Council approval. The committee will probably need two more meetings to finalize the plan then it will be submitted to the Council for review and comments. The committee requests that the Council read the proposed plan very carefully in order to provide comments and suggestions.

Asst. Public Works Director Clark reported that Public Works employees will probably begin work on the proposed water fall project in the City Park next week. The first project will be digging a hole for the water tank and piping.

OTHER BUSINESS

Mayor Bunker told Council Members that, in order to complete the water fall project in the park, the City is going to need to solicit assistance from the public to get volunteer work to lay rocks, haul dirt, etc. The project needs to be done for less than \$20,000, so it will require a considerable amount of volunteer assistance. Mayor Bunker feels that the project will be a great asset to the City and the City Park and he would like to make it a community project so that everyone can take pride and ownership in the completed project.

Council Member Dutson asked for an update on the skate park grant application and the Main Street Beautification project. Mayor Bunker stated that the skate park applications go to the Federal Government for approval on January 13th and we should receive notice sometime in late January or early February. Mayor Bunker told Council Member Dutson that Main Street Beautification was considered several years ago but UDOT would not approve the plan. Council Member Dutson asked if Main Street beautification could be revisited. Mayor Bunker noted that it is very difficult to get approval from UDOT for any work on our Main Street inasmuch as it is a state highway and UDOT controls all aspects of the roadway.

Council Member Wesley Bloomfield asked for comments regarding the letter which he had received from Utah Atheists. City Attorney Richard Waddingham advised the Council that a Supreme Court decision last April requires that, if the City Council is going to have prayer in their meeting, it must be done on a non-discriminatory basis. The Council must provide access to all who wish to offer the prayer. Council Member Bloomfield suggested that the Council adopt a policy of allowing concerned individuals the opportunity to drop their names into a hat five minutes prior to the beginning of the

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meeting. At the beginning of the meeting, a name could be drawn from the hat and that individual would be allowed a maximum of three minutes to express their concerns or comments. City Attorney Waddingham advised that any policy could be adopted, as long as the policy is non-discriminatory and allows equal access to everyone.

Mayor Bunker reported that the \$100,000 which was recently borrowed from the water fund has been repaid.

Mayor Bunker told the Council that an announcement regarding the cosmic ray activity project will be made at the Millard School District Office tomorrow, January 9th, at 12:30 p.m. Mayor Bunker will attend the announcement to obtain further information on the project.

Council Member Dutson asked if it would be possible to extend the terms of the Off Site Improvement Agreements for longer than ten years. City Attorney Waddingham discussed the problems associated with the Off Site Improvement Agreement and the Council discussed how the City could have better control over installation of curb, gutter, sidewalks and drainage in newly developed areas, especially where only one house and one lot is developed.

Mayor Bunker asked if there were any comments, questions or other items to be discussed. There being none, Council Member Glen Swalberg MOVED to adjourn the meeting. The motion was SECONDED by Council Member Wesley Bloomfield. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

Mayor Bunker declared the meeting adjourned at 8:18 p.m.



GAYLE BUNKER, Mayor



GREGORY JAY SCHAFER, CMC, City Recorder

MINUTES APPROVED: SCCM 02-05-04

